

SCR 90259 - Transfer a Contingent Worker to become Employee

Application/Module	EmpowHR 9.0	Test Script Author	James Johnson	
Test Phase	QA - Release 3 / Build 2	Test Type	Initial / Retest	
Function	90259 - Person Model	Test Executed By		
Test Case Description	Contingent Woker to Employee	Execution Date(s)		
Data Prerequisite		Test Script Execution Status	Pass / Fail	
Test Step #	Test Step Description	Expected Results	Pass/Fail	Comments
1	Log in as User Id = Password =	Login is successful and EmpowHR home page displays with menu navigation on left.		
2	Navigate to: Workforce Administration > Personal Information > Organizational Relationships > New Employment Instance USF	The 'New Employment Instance USF' page appears		
3	Search for Matching Persons Click the 'Search for Matching Persons' link.	The "Search/Match" page appears.		
4	Search/Match Select 'Z_PERSON_MATCH' from the search results.	The Search Criteria page appears.		
5	Search Criteria Search Result Code:PS_GEN_W_EXCEPT First Name Search: 'Jane' Las Name Search: 'Doe' Tab out the field.	The Selective Search link is activated. The Re		
6	Click 'Selective Search'.	The search results return and the member is found.		
7	Navigate to: Workforce Administration > Personal Information > Organizational Relationships > New Employment Instance USF	The 'New Employment Instance USF' page appears		
8	Enter the Person ID: 180259 Click the 'Add the Relationship' link.	The Data Control tab is displayed.		
	Data Control Effdt: Last Pay Period Action Date: Last Pay Period Reason Code: NPS NOA Code: 101 Authority (1): BBM	Data is accepted.		
	Personal Data Verify data is maintained	Validate data.		
	Job Position: Add postion number From Agcy: 1B	Data is accepted.		
	Position Type Appt: Competitive-Career, SES Career			
	Employment Service: Current Date			

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	Employment 2 Tenure: Not in retention Probation Prd Dt: 11/04/20010			
	Benefit Data Annual Lv Cat: 4 Hours TSP Eligibility: 3 Retirement: 4			
	Click 'Save'.	The transaction is NFC Ready.		